

WILLIAMS UNIFIED SCHOOL DISTRICT**BOARD OF TRUSTEES REGULAR MEETING**

Thursday, May 21, 2020, Regular Meeting

MINUTES

- 1.0 CALL TO ORDER** – Board president, George W. Simmons, called the Regular Board meeting of the Williams Unified School District Board of Trustees to order at **6:30 PM** on May 21, 2020, in the College & Career Center, located at 260 Eleventh Street, Williams, California. A quorum was established.

2.0 ROLL CALL

Trustees Present: George W. Simmons, President
Silvia Vaca, Vice President **Arrived at 6:48 PM**
Ana Leos-Vera, Member
Alejandra Lopez, Member
Yareli Mora, Member

Administrative Staff: Dr. Edgar Lampkin, Superintendent
Amanda Zimmerman, Elementary School Principal via Zoom
Hector Gonzalez, Upper Elementary School Principal via Zoom
Rosa Villaseñor, SIG Coordinator/ELD Administrator via Zoom
Dr. Mary Ponce, Secondary Principal via Zoom
Dr. Nicole Odell, Secondary Assistant Principal via Zoom

ASB Representative: None

Audience: Participation via Zoom.

- 3.0 PLEDGE OF ALLEGIANCE** - Board president, George W. Simmons, led the Board and audience in the Pledge of Allegiance.

4.0 APPROVAL OF THE AGENDA

A **MOTION** was made by George W. Simmons and **SECONDED** by Yareli Mora to **APPROVE** the agenda. **Motion passed. Ayes __4__ Noes __0__ Absent __1__ by the following vote: Leos-Vera – aye, Lopez – aye, Mora – aye, GW Simmons – aye, Vaca – absent.**

- 5.0 AUDIENCE/VISITORS PUBLIC DISCUSSION** – Board president, George W. Simmons welcomed all visitors and invited them to speak at this time on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

- 5.1 Parent Melissa Burnett addressed the Board and stated many parents are not happy with the decision to have a virtual graduation. Two other schools in our county will be holding ceremonies with students spaced out and allowing 2-3 people to attend the ceremony with them. Why can we not look at holding this type of ceremony instead of spending a ton of money on a virtual graduation that the students and parents don't want. Parents spoke with the County Health Department and they stated they are only providing guidelines not laws.

Board president George W. Simmons and trustee Yareli Mora thanked Ms. Burnett for her comments.

6.0 PRESENTATIONS

- 6.1 Construction Update – Jeff Threet, Stone Creek Engineering, Inc. presented on district construction. Work is close to complete at the Elementary multipurpose building. Power had to be disconnected for two days for PG&E connections to be completed. Work continues at the High School Gymnasium. There is a significant amount of damage in the restroom including mold and dry rot that will need to be removed. Other projects are on track for DSA submission this summer.

7.0 BOARD REPORTS

- 7.1 Elementary School Principal, Amanda Zimmerman submitted a written report.
- 7.2 SIG Coordinator/ELL Administrator, Rosa Villaseñor submitted a written report and stated we are scheduled to receive \$187,477 in additional funding for Migrant students and their families in the 20-21 school year. The amount is noted in the district service agreement with Migrant Education. Mrs. Villaseñor stated initial ELPAC screening is closed for this school year and testing postponed until the fall.
- 7.3 District Liaison, Monica Vega-Mendoza submitted a written report.
- 7.4 Upper Elementary School Principal, Hector Gonzalez submitted a written report.
- Trustee Alejandra Lopez wanted to highlight the Upper Elementary support staff for their work. Mr. Gonzalez added that Julie Suarez and Toni Hilger are great.
- 7.5 Secondary School Principal, Dr. Mary Ponce submitted a written report.
- Board president Simmons asked for administrators to use less acronyms as we are working with the public who are not familiar.
- 7.6 Internship Coordinator, Estefania Guillen Aceves submitted a written report.
- 7.7 Maintenance, Operations and Transportation Director, Tim Wright submitted a written report and stated the floors are looking good in the MPR kitchen and bathroom. A final sealant will be applied next week and will need to cure for a few days. At that point, MOT will move the kitchen equipment back into place. Repairs continue district wide.
- 7.8 Technology Director, Vangelis Bolias submitted a written report.
- 7.9 Food and Nutrition Director, Kristi Ward submitted a written report.
- 7.10 Director of Fiscal Services and Accountability, Mechele Coombs submitted a written report and shared slides from School Services regarding the Governor's May Revise. The district will be facing reductions to LCFF and categorical program funding. Based on current calculations the reduction in funding is over \$1.7 million for Williams Unified. Ms. Coombs shared the district will also face deferred payments from the state in June 2020 and for multiple months in 2021. The district will need to use reserves or other funds to cover payroll during the deferments.
- 7.11 District Superintendent and Secretary to the Board, Dr. Edgar Lampkin thanked everyone for their work on the virtual graduation. It has taken many people coming together to make this possible. For the 20-21 school year we may not be coming back like normal. We will continue distancing learning and discuss a process for which students will be allowed on campus for instruction. Staff is working to close out the school year. Dr. Lampkin thanked the teachers for all of their work. Dr. Lampkin also thanked the MOT department for their work deep cleaning the facilities. Dr. Lampkin thanked Monica Vega-Mendoza and Estefania Guillen Aceves for their work in the Family Resource Center (FRC). They took on the huge task of internet connectivity for district families. Dr. Lampkin acknowledged Leslie Sanchez for her work preparing the internet survey for students prior to the close of school and the office staff that made phone calls home to parents. Dr. Lampkin shared our process with state representatives and they were impressed with our system. Dr. Lampkin also acknowledged Vangelis Bolias and Alex Evans for their work to assist our families.

8.0 EMPLOYEE GROUPS BOARD REPORTS

- 8.1 Certificated Employees – Williams Teachers Association – No report.
- 8.2 Classified Employees – California School Employees Association Chapter #556 – Chapter President Maria Salcedo stated negotiations continue with the district for the Classified unit.

9.0 ACTION ITEMS – CONSENT CALENDAR – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

- 9.1 **BOARD MINUTES** – Request to approve Board minutes

- 9.1.1 April 23, 2020 (Regular)
- 9.2 **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll (V. Wright)
- 9.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries (T. Rivera)
- 9.3.1 Prepared by Toni Rivera, General Ledger Report and Bank Reconciliation Report, Williams Middle School Checking Account, March 2020.
- 9.3.2 Prepared by Lucila Mendez, General Ledger Report and Bank Reconciliation Report, Williams High School Checking Account, November 2019, December 2019, January 2020, February 2020 and March 2020.
- 9.4 **SERVICE AGREEMENTS/CONTRACTS**
- 9.4.1 Agreement for substance awareness and detection services between Interquest Detection Canines of North Valley Counties and Williams Unified School District for SY 2020-21.
- 9.4.2 Agreement for Legal Services between Fagen, Friedman & Fulfroost, LLP and Williams Unified School District for SY 2020-21.
- 9.4.3 Modern Teacher Services & Subscription Agreement for Williams Unified School District effective April 1, 2020.
- 9.4.4 Lindamood-Bell Learning Processes Services Contract for Visualizing and Verbalizing Online Workshop.
- 9.4.5 Lindamood-Bell Learning Processes Services Contract for Seeing Stars Online Workshop.
- 9.4.6 Wallace Kuhl & Associates Cost Proposal for Testing and Inspection Services for the Williams High School Modernization project.
- 9.4.7 Clark/Sullivan Potential Change Order #310-99 for Williams MP Building.
- 9.4.8 2020-2021 Designation of CIF Representatives to League.
- 9.4.9 Save our Graduation Service Agreement for the Full Production Staffing package for Williams Jr/Sr High School.
- 9.4.10 Memorandum of Understanding between Sutter County Superintendent of Schools Office and Williams Unified School District for the Tri-County Induction Program SY 2020-21.

9.5 **ROUTINE PURCHASE ORDERS**

Purchase Order #	Vendor	Amount
PO20-00685	Sierra School Equipment Co	\$31,597.69

9.6 **APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS** –Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports. (R. Cranford)

Classification	Position	Status	Name
Substitute Pool	Custodian/Assistant Cook/Student Supervisor	Open	
Extra Duty	Distance Learning Summer Academy 9-12 Algebra Teacher (1 position)	Open	
Extra Duty	Distance Learning Summer Academy 9-12 Credit Recovery Teacher (1 position)	Open	
Extra Duty	Distance Learning Summer Academy 9-12 Tutor/Facilitator WCC Courses (up to 3 positions)	Open	
Extra Duty	Distance Learning Summer Academy K-6 Lead Teacher (2 positions)	Open	
Extra Duty	Distance Learning Summer Academy K-6 Support Teacher (3 positions)	Open	

9.7 **APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT-** Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports (R. Cranford)

Classification	Position	Status	Name
Certificated	Secondary Girls PE Teacher	Filled	Mingy Velazquez pending all clearances
Certificated	Health Specialist	Open	
Certificated	Multiple Subjects Teacher	Open	
Certificated	Secondary Math Teacher	Open	
Certificated	Secondary Math Teacher	Resignation	Jonathan Mireles
Classified	Health Aide Clerk	Open	
Classified	Custodian/Groundskeeper	Open	
Classified	Custodian	Leave of Absence May 5 – July 21, 2020	Nancy Medina

- 9.8 **APPROVE INSTRUCTIONAL MINUTES/ BELL SCHEDULES / MASTER SCHEDULE**
 - 9.8.1 2020-2021 Instructional Minutes for Williams Elementary School
 - 9.8.2 2020-2021 Instructional Minutes for Williams Upper Elementary School
- 9.9 **APPROVE STUDENT HANDBOOKS**
 - 9.9.1 None
- 9.10 **APPROVE INTER-DISTRICT TRANSFER REQUESTS**
 - 9.10.1 Updated 2020-21 Inter-District Transfer List
- 9.11 **APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR) AND EXHIBITS (E) AND BOARD BYLAWS (BB)**
 - 9.11.1 None
- 9.12 **APPROVE FIELD TRIP REQUESTS**
 - 9.12.1 None
- 9.13 **APPROVE DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES**
 - 9.13.1 Disposal of Williams Jr/Sr High School Obsolete Textbooks

A **MOTION** was made by Silvia Vaca and **SECONDED** by Yareli Mora to **APPROVE** the Consent Calendar. **Motion passed. Ayes __5__ Noes __0__ Absent __0__ by the following vote: Leos-Vera – aye, Lopez – aye, Mora – aye, GW Simmons – aye, Vaca – aye.**

10.0 ACTION ITEMS – NEW BUSINESS – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

- 10.1 Consideration and possible action concerning the approval of the revised Wellness Policy for Williams Unified School District.

A **MOTION** was made by Yareli Mora and **SECONDED** by George W. Simmons to **APPROVE** the revised Wellness Policy for Williams Unified School District. **Motion passed. Ayes __5__ Noes __0__ Absent __0__ by the following vote: Leos-Vera – aye, Lopez – aye, Mora – aye, GW Simmons – no, Vaca – aye.**

- 10.2 Consideration and possible action concerning the approval of the Memorandum of Understanding between the Williams Unified School District and the Williams Teachers Association regarding Distance Learning due to School Closures during COVID-19 Pandemic dated April 23, 2020.

A **MOTION** was made by Silvia Vaca and **SECONDED** by Alejandra Lopez to **APPROVE** the Memorandum of Understanding between the Williams Unified School District and the Williams Teachers Association regarding Distance Learning due to School Closures during COVID-19 Pandemic dated April 23, 2020. **Motion passed. Ayes __5__ Noes __0__ Absent __0__ by the following vote: Leos-Vera – aye, Lopez – aye, Mora – aye, GW Simmons – aye, Vaca – aye.**

- 10.3 Consideration and possible action concerning the approval of the Tentative Agreement between Williams Unified School District and the Williams Teachers Association for school year 2020-2021.

A **MOTION** was made by Alejandra Lopez and **SECONDED** by Silvia Vaca to **APPROVE** the Tentative Agreement between Williams Unified School District and the Williams Teachers Association for school year 2020-2021. **Motion passed. Ayes __5__ Noes __0__ Absent __0__ by the following vote: Leos-Vera – aye, Lopez – aye, Mora – aye, GW Simmons – aye, Vaca – aye.**

- 10.4 Consideration and possible action concerning the approval of **Resolution #23-052120: of the Governing Board of the Williams Unified School District Ordering Biennial Election, Specifying the Number of Words for Candidate's Statements, Requesting Consolidation of the Election, and Determining the Method of Resolving Tie Votes.**

A **MOTION** was made by Silvia Vaca and **SECONDED** by George W. Simmons to **APPROVE Resolution #23-052120: of the Governing Board of the Williams Unified School District Ordering Biennial Election, Specifying the Number of Words for Candidate's Statements, Requesting Consolidation of the Election, and Determining the Method of Resolving Tie Votes.** **Motion passed. Ayes __5__ Noes __0__ Absent __0__ by the following vote: Leos-Vera – aye, Lopez – aye, Mora – aye, GW Simmons – aye, Vaca – aye.**

- 10.5 Consideration and possible action concerning the approval of a Waiver for the Community Service Graduation Requirement for the Class of 2020.

A **MOTION** was made by George W. Simmons and **SECONDED** by Yareli Mora to **APPROVE** the Waiver for the Community Service Graduation Requirement for the Class of 2020. **Motion passed. Ayes __5__ Noes __0__ Absent __0__ by the following vote: Leos-Vera – aye, Lopez – aye, Mora – aye, GW Simmons – aye, Vaca – aye.**

- 10.6 Consideration and possible action concerning the approval of the California Department of Education Agricultural Career Technical Education Incentive 2020-21 Grant Application for Funding.

A **MOTION** was made by George W. Simmons and **SECONDED** by Yareli Mora to **APPROVE** the California Department of Education Agricultural Career Technical Education Incentive 2020-21 Grant Application for Funding. **Motion passed. Ayes __5__ Noes __0__ Absent __0__ by the following vote: Leos-Vera – aye, Lopez – aye, Mora – aye, GW Simmons – aye, Vaca – aye.**

11.0 BOARD MEMBER COMMENTS

- 11.1 Trustee Yareli Mora thanked teachers and support staff for their work under these circumstances. Her daughter enjoys the weekly meetings with her teacher. Ms. Mora appreciates the effort put in to provide these resources for our students.

Board president Simmons allowed for additional public comment at this time.

12.0 PUBLIC COMMENT

- 12.1 Parent Lorena Padilla addressed the Board and questioned if a traditional graduation ceremony had been considered. Ms. Padilla stated parents could sign a release of liability form for the district.

- 12.2 Parent Magaly Garcia addressed the Board and questioned the cost of a virtual ceremony.

Dr. Lampkin stated the cost is \$4,000.

Ms. Garcia asked why not put that money into a traditional ceremony that parents and students want and not have the virtual ceremony.

Board president Simmons thanked the parents for their comments.

13.0 INFORMATIONAL ITEMS AND REPORTS

- 13.1 District Enrollment Report

14.0 FUTURE MEETING DATES

- 14.1 June 9, 2020 (Special – Budget Public Hearing)
14.2 June 18, 2020 (Regular - COVID-19 Operations Written Report & Budget Adoption)
14.3 July 16, 2020 (Regular)
14.4 August 11, 2020 (Special – Board & Superintendent Goals)

15.0 PENDING AGENDA – This is the time to place future items on the Pending Agenda.

- 15.1 Master Schedules
15.2 Instructional Minutes
15.3 Public Hearing for Budget Adoption SY 20-21
15.4 COVID-19 Operations Written Report

16.0 CONVENE TO CLOSED SESSION (7:42 PM)

Closed Session will be held regarding the following matters:

- 16.1 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)
16.2 Conference with Labor Negotiators (Gov. Code 54957.6)
Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and Legal Representation

- 16.2.1 Certificated Employees – WTA
- 16.2.2 Classified Employees – CSEA Chapter #556

- 16.3 Conference with Legal Counsel – Existing Litigation (Gov. Code 54956.9 (a))
Colusa County Superior Court No. CV24334
- 16.4 Public Employee Performance Evaluation and Employment (Gov. Code 54957(b))
Title: Superintendent
- 16.5 Conference with Labor Negotiators (Gov. Code 54957.6)
District's Negotiator(s): Board President
Unrepresented employee title: Superintendent

17.0 RECONVENE TO OPEN SESSION (9:15 PM)**Action Taken During Closed Session:**

- 17.1 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)

No Action Taken.

- 17.2 Conference with Labor Negotiators (Gov. Code 54957.6)
Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and
Legal Representation
 - 17.2.1 Certificated Employees – WTA
 - 17.2.2 Classified Employees – CSEA Chapter #556

No Action Taken.

- 17.3 Conference with Legal Counsel – Existing Litigation (Gov. Code 54956.9 (a))
Colusa County Superior Court No. CV24334

No Action Taken.

- 17.4 Public Employee Performance Evaluation and Employment (Gov. Code 54957(b))
Title: Superintendent

No Action Taken.

- 17.5 Conference with Labor Negotiators (Gov. Code 54957.6)
District's Negotiator(s): Board President
Unrepresented employee title: Superintendent

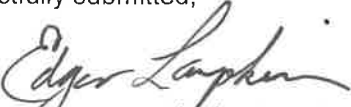
A **MOTION** was made by George W. Simmons and **SECONDED** by Yareli Mora to **APPROVE** to extend the Superintendent contract by 2 years so that the contract expires on June 30, 2023. **Motion passed. Ayes __5__ Noes __0__ Absent __0__ by the following vote: Leos-Vera – aye, Lopez – aye, Mora – aye, GW Simmons – aye, Vaca – aye.**

18.0 ADJOURNMENT (9:16 PM)

A **MOTION** was made by Silvia Vaca and **SECONDED** by Ana Leos-Vera to **APPROVE** the adjournment. **Motion passed. Ayes __5__ Noes __0__ Absent __0__ by the following vote: Leos-Vera – aye, Lopez – aye, Mora – aye, GW Simmons – aye, Vaca – aye.**

Please note that additional information distributed to the Board during the meeting and not included in the agenda packet can be obtained by calling the District Office at 530-473-2550, x11409.

Respectfully submitted,


Dr. Edgar Lampkin, District Superintendent,
Secretary to the Board, erl/jdc